



Estab. 11th July 2009

Lokvikas Samajik Sanstha's, (Reg.) Mahad

M.M. JAGTAP COLLEGE OF

ARTS, SCIENCE & COMMERCE, MAHAD-RAIGAD

(Affiliated to University of Mumbai)

NGC 2009/152/09 MASHI 4 Date: 11 July 2009 • Email: mmjagtap11@yahoo.com

Founder & Ex. Chairman: Late. Manik Motiram Jagtap(Ex.M.L.A.)

Society Regd.No.Maharashtra/189/2003(Raigad) | Trust Regd.No.Maharashtra F 4523/2003(Raigad)

CRITERIA 6.5.2

QUALITY

ASSURANCE

Initiatives of the Institution

Criteria -6.5.2 Quality Assurance

Initiatives of the Institution

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Quality improvement identified and implemented**
2. **Academics and Administrative Audit (AAA) and follow up action taken.**
3. **Collaborative Quality Initiatives with other Institution(s)**
4. **Participation in NIRF**
5. **Any other Quality Audit- ISO: Green Audit; Environmental Audit; Energy Audit, E-waste Management and Gender audit etc.**



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INDEX

| |
|--|
| A) IQAC Members |
| B) Extract of IQAC Meetings |
| C) Agenda: Minutes of Meetings of IQAC |
| D) Quality Improvement Initiatives |



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Criteria - 6.5.2 Quality Assurance

Initiatives of the Institution include

A) IQAC Members

| Appointed As | Staff Name | Designation |
|-----------------------------------|-----------------------------|-------------------------------------|
| Chairperson | Dr. Wani Murlidhar N. | Head of the Institution Principal |
| IQAC Coordinator | Mrs. Shinde Kalyani Baburao | Asst. Professor |
| Teachers to Represent | Dr. Dhanawade Anjay | Asst. Professor |
| | Mrs. Pawar Swati N. | Asst. Professor |
| | Mrs. Mhaske Mokshada | Asst. Professor |
| | Shri Shah Ronak | Asst. Professor |
| One Member from Management | Shri. Chikale Sanjay | Director – Lokvikas Samajik Sanstha |
| Few Senior Administrative Officer | Shri. Jagtap Santosh | Sr. Administer |
| | Mrs. Shenekar Sarita | Jr. clerk (Accountant) |
| | Mrs. Korgaonkar Janhavi | Sr. Clerk |
| Students | Miss. Mahadik Adithi | Cultural Leader 2022-23 |
| Alumni | Shri. Pratik Tambade | 2020 Alumni |




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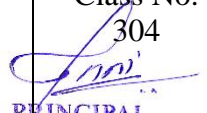
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Criteria -6.5.2 Quality Assurance

Initiatives of the Institution

B) Extract of IQAC Meeting

| Sr. No | Notice of meeting (Agenda of meeting) | Minutes of meeting date | Place/Venue |
|--------|--|------------------------------|--|
| 1 | 1. Constitution of IQAC (New Members). 2. Discussion on academic calendar 3. Improve the attendance of students in the class. 4. To explain the rules and regulation of the attendance and discipline 5. Discussion on Teaching, Learning and Evaluation Process. 6. Improvement of Administrative Performance. 7. Any other matter permission with the chair. | 13 th June 2022 | Class No. 304 |
| 2 | 1. Confirmation of the minutes of the meeting held on 13 th June 2022 2. Discussion about upcoming Internal Examination 3. To discuss maintenance of college premises 4. Effective planning for mentorship 5. Any other matter permission with the chair | 13 th August 2022 | Class No. 304 |
| 3 | 1. Confirmation of the minutes of the meeting held on 13 th August 2022 2. Discussion regarding planning on of semester Exam 2022 (Oct 2022). 3. To discuss regarding planning for next semester II, IV & VI 4. Discuss regarding extra curriculum activities for student. 5. Any other matter permission with the chair. | 12 th Sept 2022 | Class No. 304 |
| 4 | 1. Confirmation of the minutes of the meeting held on 12 th Sept 2022 2. To discuss on website updating 3. To discuss regarding results of semester Examination. 4. Any other matter permission with the chair | 15 th Nov 2022 | Class No. 304  PRINCIPAL M. M. JAGTAP SENIOR COLLEGE ARTS, SCIENCE & COMMERCE MAHAD - RAIGAD. |





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|---|---|-------------------------------|------------------|
| 5 | <ol style="list-style-type: none">1. Confirmation of the minutes of the meeting held on 15th Nov 20222. To Organise Internal Quality Assurance Cell (IQAC).3. To Discuss on Teaching, Learning and Evaluation Process.4. To Finalise the Purchasing of New Computers.5. To Discuss on purchase of Library Management Software.6. Any other matter permission with the chair. | 24 th January 2023 | Class No. 304 |
| 6 | <ol style="list-style-type: none">1. To Read and Confirm the Minutes of the Last Meeting held on 24th January 2023.2. To Finalise the Purchasing of Library Management Software.3. To Discuss about Infrastructure and learning Resources.4. Any other matter permission with the chair. | 14 th March 2023 | Class No. 304 |
| 7 | <ol style="list-style-type: none">1. To Read and Confirm the Minutes of the last Meeting held on 14th March 20232. To Discuss the NAAC Accreditation Process.3. To Discuss on Improvement of Administrative Performance.4. To Discuss the Preparation of Academic calendar for the Academic year 2022-23.5. Any other matter permission with the chair. | 15 th May 2023 | Class No. 304 |
| 8 | <ol style="list-style-type: none">1. To Read and Confirm the Minutes of the last Meeting held on 15th May 20232. To Plan for conducting various Events and Programmes.3. To Discuss on Strengthening Alumni Association.4. To Discuss on Improving College Website.5. To Discuss about Preparation of Self Study Report.6. Any other matter permission with the chair. | 16 th June 2023 | Class No. 304 |




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| | | | |
|---|---|---------------------------|------------------|
| 9 | <ol style="list-style-type: none">1. To Read and Confirm the Minutes of the last Meeting held on 16th June 2023.2. To Review the Academic Activities of the Academic Year 2022-23.3. To Discuss on preparation of Student Satisfaction Survey for the Academic Year 2022-23.4. To Discuss on Collecting Feedback from Employer, Alumni and Parents.5. To Discuss on Repairs and Maintenance of College Infrastructure.6. To Discuss the Conduct of Green, Energy and Environmental Audit.7. To Discuss Regarding Submission IIQA Submission.8. Any other matter permission with the chair. | 14 th Aug 2023 | Class No. 304 |
|---|---|---------------------------|------------------|



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Criteria -6.5.2 Quality Assurance

Initiatives of the Institution

IQAC Meeting Details

1st Meeting – 13th June 2022

Notice

Internal Quality Assurance Cell (IQAC)

Date: 1st June 2022

Venue: Class No. 304

Time: 11.00 am

Agenda of Meeting:

1. Constitution of IQAC (New Members)
2. Discussion on academic calendar
3. Improve the attendance of students in the class.
4. To explain the rules and regulation of the attendance and discipline
5. Discussion on Teaching, Learning and Evaluation Process.
6. Improvement of Administrative Performance.
7. Any other matter permission with the chair.



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Minutes of the IQAC meeting held on 13th June 2022:

IQAC Chairman, Principal Dr. Wani M.N. welcomed all the IQAC members for the meeting.

- In this meeting IQAC Chairman, Principal Dr. Wani M.N. briefly informed about IQAC Committee and accordingly the committee has been established. Further resolve that the committee shall meet at least four times in an academic year.
- It was resolved to approve the academic calendar prepared in faculty meeting for the first semester of academic year 2022-23.
- The rules and regulation of the college as regards attendance policy, dress code, use of mobile etc. The students and parents would specially informed about the attendance policy of college.
- In this meeting discussed on improvement of student attendance with the help of conducting interesting activities for students.
- In this meeting IQAC Chairman, Principal Dr. Wani M.N. discussed about teaching and learning and evaluation process of the college for academic year 2022-23.
- It was resolved to take monthly review for improvement of administrative department and gave proper facilities to them.
- As no other business was transacted the meeting conducted with vote of thanks
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Criteria -6.5.2 Quality Assurance

Initiatives of the Institution

IQAC Meeting Details

Notice

2nd Meeting-13th August 2022

Internal Quality Assurance Cell (IQAC)

Date: 29 July 2022

Venue: Class No. 304

Time: 11.00 am

Agenda of Meeting:

1. Confirmation of the minutes of the meeting held on 13th June 2022
2. Discussion Regarding upcoming Internal Examination
3. To discuss maintenance of college premises
4. Allotment of counsellorships for all Students groups
5. Any other matter permission with the chair



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Minutes of the IQAC meeting held on 05 July 2022:

IQAC Chairman, Principal Dr. Wani M.N. welcomed all the IQAC members for the meeting.

- Co-Ordinator of IQAC Mrs. Kalyani Shinde, read out the minutes of the previous meeting of IQAC held on 13th June 2022 and sought for confirmation of the minutes. All the member confirmed the minutes.
- In this meeting discussed regarding upcoming Internal Examination
- IQAC member review the overall maintenance of the office premises and gave some guideline for additional safety
- In this meeting chairman Principal mam Dr. Wani M.N. allocated Counselors for all years students group.

As no other business was transacted

The meeting ended with the Vote of Thanks to all those present for the meeting.



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Criteria -6.5.2 Quality Assurance

Initiatives of the Institution

IQAC Meeting Details

Notice

3rd Meeting 12 September 2022

Internal Quality Assurance Cell (IQAC)

Date: 29 August 2022

Venue: Class No. 304

Time: 11.00 am

Agenda of Meeting:

1. Confirmation of the minutes of the meeting held on 13th August 2022
2. Discussion regarding planning on of semester Exam 2022 (Oct 2022).
3. To discuss regarding planning for next semester I, III, V .
4. Discuss regarding extra curriculum activities for student.
5. Any other matter permission with the chair.



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Minutes of the IQAC meeting held on 12 September 2022:

IQAC Chairman, Principal Dr. Wani M.N.welcomed all the IQAC members for the meeting.

- Co-Ordinator of IQAC Mrs. Kalyani Shinde, read out the minutes of the previous meeting of IQAC held on 13th August 2022 and sought for confirmation of the minutes. All the member confirmed the minutes.
- In this meeting committee discussed on planning and timetables of semester Examination of second half.
- IQAC chairman Principal discussed about planning for next semester
- Co-Ordinator of IQAC Mrs. Kalyani Shinde, discussed on activities for the student such as tree plantation, cultural fest, traffic awareness program, voter awareness program, etc. with the help of different departments of the college.
- As no other business was transacted the meeting ended with the Vote of Thanks to all those present for the meeting.





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Criteria -6.5.2 Quality Assurance

Initiatives of the Institution

IQAC Meeting Details

Notice

4th Meeting - 15th November 2022

Internal Quality Assurance Cell (IQAC)

Date: 01 November 2022

Venue: Class No. 304

Time: 11.00 am

Agenda of Meeting:

1. Confirmation of the minutes of the meeting held on 12 Sept 2022
2. To discuss on website updating.
3. To discuss regarding semester Examination.
4. Any other matter permission with the chair





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Minutes of the IQAC meeting held on 15th November 2022:

- IQAC Chairman, Principal Dr. Wani M.N. welcomed all the IQAC members for the meeting.
- The minutes of the previous meeting held on 12 Sept 2022 were read out by Co-Ordinator of IQAC Mrs. Kalyani Shinde. All the members approved the minutes.
- In this meeting Principal ma'am discussed regarding college website updating. It was resolved unanimously decided that college website layout is to be redesigned & regular updates are needed.
- Co-Ordinator of IQAC Mrs. Kalyani Shinde, discussed Results of semester examination.
- As no other business was transacted the meeting ended with the Vote of Thanks to all those present for the meeting.





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Criteria -6.5.2 Quality Assurance

Initiatives of the Institution

IQAC Meeting Details

5th Meeting 24th January 2023

Notice

Internal Quality Assurance Cell (IQAC)

Dated: 9 January 2023

This is to inform all the IQAC Members that the meeting of the IQAC is scheduled on 24th January at 3.00 pm in Class no 304.

Agenda of Meeting:

1. Confirmation of the minutes of the meeting held on 15th Nov 2022
2. To Organise Internal Quality Assurance Cell (IQAC).
3. To Discuss on Teaching, Learning and Evaluation Process.
4. To Finalise the Purchasing of New Computers.
5. To Discuss on purchase of Library Management Software.
6. Any other matter permission with the chair.



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Minutes of the IQAC meeting held on 24th January 2023

- The minutes of the previous meeting held on 15 Nov 2022 were read out by Co-Ordinator of IQAC Mrs. Kalyani Shinde. All the members approved the minutes
- To Organise Internal Quality Assurance Cell the IQAC Chairman, Principal Dr. Wani M.N. informed that this year the Management has decided to proceed for accreditation of the Institution through National Assessment and Accreditation Council (NAAC). In view of this, the institution has constituted the Internal Quality Assurance Cell (IQAC). She has disclosed the names of the IQAC members constituted for assurance of quality in the institution.
- **To Discuss on Teaching, Learning and Evaluation Process**
The College puts a lot of emphasis on active and interactive learning. Teaching-learning is made student-centric by giving our students every opportunity for independent as well as collaborative learning. College teachers follow methodologies such as discussions, debates, laboratory experiments, learning mini-projects and case studies
- **To Finalise the Purchasing of New Computers.**
After the discussion it was decided that new computers purchased immediately from the regular vender.
- **To discuss on purchase of Library Management Software.**
The members had a detailed discussion about purchasing of Library Management Software to make the liberty towards the automation. After the discussion it was resolved that Management Software will be purchase as soon as and quotation will be collect from various venders of the LMS.
- Any other matter permission with the chair.
No other Matter were discussed.

Meeting ended with vote of thanks by IQAC Coordinator Mr. Ronak Shaha and followed by tea and snacks.





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Criteria -6.5.2 Quality Assurance

Initiatives of the Institution

IQAC Meeting Details

Notice

6th Meeting - 14th March 2023

Internal Quality Assurance Cell (IQAC)

This is to inform all the IQAC Members that the meeting of the IQAC is scheduled on 14th March 2023 at 11.00 am in class no 304

Date: 1st March 2023

Agenda of Meeting:

1. To Read and Confirm the Minutes of the last Meeting held on 24th January 2023
2. To Finalise the Purchasing of Library Management Software.
3. To Discuss about Infrastructure and learning Resources.
4. Any other matter permission with the chair.



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Minutes of the College Development Committee Meeting held on 14th March 2023:

IQAC Chairman, Principal Dr. Wani M.N. welcomed all the IQAC members for the meeting. The following were discussed in the meeting:

1. To Read and Confirm the Minutes of the last Meeting held on 24th January 2023

Coordinator of IQAC Co – ordinator Mrs. Kalyani Shinde, read out the minutes of the previous meeting of IQAC held on 24th January 2023 and sought for confirmation of the minutes. All the member confirmed the minutes.

2. To Finalise the Purchasing of Library Management Software

All the members were discussed regarding purchase of Library Management Software (LMS) and also analysed the Pros and Cons of various LMS. It was decided to purchase Soul Library Management Software Version 3.00 from INFLIBNET Centre for college library.

3. To Discuss about Infrastructure and learning Resources.

All the Members were discussed about Infrastructure and learning Resources and it was decided that the available Infrastructure and learning resources including classrooms, Library, Computer Lab and other resources maintenance must be done.

4. Any other matter permission with the chair.

No other Matter were discussed. Meeting ended with vote of thanks by IQAC Coordinator Mrs. Kalyani Shinde and followed by tea and snacks





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Criteria -6.5.2 Quality Assurance

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IQAC Meeting Details

7th Meeting - 15th May 2023

Internal Quality Assurance Cell (IQAC)

Notice

Dated: 2 May 2023

This is to inform all the IQAC Members that the meeting of the IQAC is scheduled on 15th May 2023 at 11.00 am in class no 304.

Agenda of Meeting:

1. To Read and Confirm the Minutes of the last Meeting held on 14th March 2023
2. To Discuss the NAAC Accreditation Process.
3. To Discuss on Improvement of Administrative Performance.
4. To discuss the preparation of Academic Calendar year 2023-24.
5. Any other matter permission with the chair.



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Internal Quality Assurance Cell (IQAC)

Date: 15th May 2023

Venue: class no 304

Time: 11.00 am

Minutes of the College Development Committee Meeting held on 15th May 2023

IQAC Chairman, Principal Dr. Wani M.N.welcomed all the IQAC members for the meeting. The following were discussed in the meeting:

1. To Read and Confirm the Minutes of the last Meeting held on 14th March 2022.

Coordinator of IQAC Co – ordinator Mrs. Kalyani Shinde, read out the minutes of the previous meeting of IQAC held on 14th March 2022 and sought for confirmation of the minutes. All the member confirmed the minutes.

2. To Discuss the NAAC Accreditation Process.

All the members were discussed regarding NAAC Accreditation Process step by step. After the discussion it was resolved that NAAC Accreditation Process should be initiated starting with gathering all the data required by NAAC Accreditation.

3. To Discuss on Improvement of Administrative Performance.

IQAC Members were discussed regarding the measures to be taken to improve the College administrative performance. In this regard after the discussion it was decided to hold separate Non-Teaching Staff meeting and also arrange training programme for Non-teaching Staff.

4. Any other matter permission with the chair.

No other Matter were discussed.

Meeting ended with vote of thanks by IQAC Coordinator **Mrs. Kalyani Shinde** and followed by tea and snacks.





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NGC 2009/152/09 MASHI 4 Date: 11 July 2009 • Email: mmjagtap11@yahoo.com

Founder & Ex. Chairman: Late. Manik Motiram Jagtap(Ex.M.L.A.)

Society Regd.No.Maharashtra/189/2003(Raigad) | Trust Regd.No.Maharashtra F 4523/2003(Raigad)

Criteria -6.5.2 Quality Assurance

Initiatives of the Institution

IQAC Meeting Details

8th Meeting 19th June 2023

Internal Quality Assurance Cell (IQAC)

Notice

Dated: 5th June 2023

This is to inform all the IQAC Members that the meeting of the IQAC is scheduled on 19th June 2023 at 11.00 am in class no 304.

Agenda of Meeting:

1. To Read and Confirm the Minutes of the last Meeting held on 15th May 2023.
2. To Plan for conducting various Events and Programmes.
3. To discuss on Strengthening Alumni Association.
4. To discuss on Improving College Website
5. To discuss about preparation of self-study report.
6. Any other matter Permission with the chair,




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Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting Internal Quality Assurance Cell 2022-23

Minutes of the College Development Committee Meeting Held on 19th June 2023

IQAC Chairman, Principal Dr. Wani M.N. welcomed all the IQAC members for the meeting. The following were discussed in the meeting:

1. To Read and Confirm the Minutes of the last Meeting held on 15th May 2023.

Coordinator of IQAC Mrs. Kalyani Shinde, read out the minutes of the previous meeting of IQAC held on 15th May 2023. and sought for confirmation of the minutes. All the member confirmed the minutes.

2. To Plan for conducting various Events and Programmes.

After the discussion It was resolved to organise various Seminars, workshop and cultural and sports events for all round developments of the students.

3. To Discuss on Strengthening Alumni Association.

In order to strengthening the Alumni Association all the members of the IQAC decided to conduct Alumni Meet in March 2023 to provide scope for interaction between students and alumni for various activities. Also initiate the Registration Process of Alumni Association

4. To Discuss on Improving College Website.

Members of the IQAC were discussed about improving College Website and it was resolved that Website should be modified in accordance with the NACC requirements.

5. To Discuss about Preparation of Self Study Report.

After the discussion IQAC members resolved that Self Study Report (SSR) preparation will be initiated as per the latest modification of NAAC.

6. Any other matter permission with the chair.

No other Matter were discussed.




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Meeting ended with vote of thanks by IQAC Coordinator **Mrs. Kalyani Shinde** and followed by tea and snacks.

Criteria -6.5.2 Quality Assurance

Initiatives of the Institution

IQAC Meeting Details

9th Meeting 14th August 2023

Internal Quality Assurance Cell (IQAC)

Dated: 01 August 2023

This is to inform all the IQAC Members that the meeting of the IQAC is scheduled on 14th August 2023 at 2.00 pm in class no 304.

Agenda of Meeting:

1. To Read and Confirm the Minutes of the last Meeting held on 19th June 2023
2. To Review the Academic Activities of the Academic Year 2022-23.
3. To Discuss on Conducting Student Satisfaction Survey for the Academic Year 2022-23.
4. To Discuss on Collecting Feedback from students, Employee, Alumni and Parents.
5. To Discuss on Repairs and Maintenance of College Infrastructure.
6. To Discuss the Conduct of Green, Energy and Environmental Audit.
7. To Discuss Regarding Submission IQA Submission.
8. Any other matter permission with the chair.




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Minutes of the College Development Committee Meeting held on 14th August 2023

IQAC Chairman, Principal Dr. Wani M.N. welcomed all the IQAC members for the meeting. The following were discussed in the meeting:

1. To Read and Confirm the Minutes of the last Meeting held on 19th June 2023

Coordinator of IQAC Co – ordinator, read out the minutes of the previous meeting of IQAC held on 19th June 2023 and sought for confirmation of the minutes. All the member confirmed the minutes.

2. To Review the Academic Activities of the Academic Year 2023-24.

IQAC members reviewed the reports of various Academic activities including curricular, Co-curricular and extracurricular activities conducted during the Academic year 2023-24 and principal appreciated all the stakeholders for organizing such activities.

3. To Discuss on conducting Student Satisfaction Survey for the Academic Year 2023-24.

It was resolved that IQAC Coordinator Mrs. Kalyani Shinde will conduct Student Satisfaction Survey for the Academic Year 2023-24.

4. To Discuss on Collecting Feedback from Employer, Alumni and Parents.

It was resolved that IQAC Coordinator Mr. Ronak Shaha will collect Feedback from Employer, Alumni, and Parents

5. To Discuss on Repairs and Maintenance of College Infrastructure.

The IQAC members resolved to undertake repair and maintenance work of building, Computers, other electronic machines, Plumbing, etc. for the better performance.

6. To Discuss the Conduct of Green, Energy and Environmental Audit.

The IQAC members discussed regarding conduct of Green, Energy and Environmental Audit for the Academic Year 2022-23 and it was resolved that Green, Energy and Environmental Audit will be conducted by external agency NGO.

7. To Discuss Regarding Submission IIQA Submission.

After the discussion IQAC members resolved that Institutional Information for Quality Assessment (IIQA) submission will be done in the 2nd week of September 2023 and accordingly necessary arrangement should be carried out.

8. Any other matter permission with the chair.

No other Matter were discussed.

Meeting ended with vote of thanks by IQAC Coordinator **Mrs. Kalyani Shinde** and followed by tea and snacks.




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Criteria -6.5.2 Quality Assurance

Initiatives of the Institution

C) Academics and Administrative Audit (AAA) and follow up action taken.

IQAC Meeting

Action Taken Report for IQAC 2022-23

| Sr. No. | Recommendations given by IQAC | Action Taken for Implementation & Outcome |
|---------|---|---|
| 1 | To Constitute IQAC Team and Task as per required QIF format | After going through the minutes it was decided, improvised & approved by the IQAC members. |
| 2 | To Finalise the Purchasing of Library Management Software. | E-Granthalay Library Management Software Version 3.00 was purchased from INFLIBNET Centre |
| 3 | To Review and Approve the Academic Calendar 2022-23. | Academic Calendar for 2022-23 was presented for review of the members. All the members reviewed the Academic Calendar for 2022-23 and approved the same. |
| 4 | To Discuss about Infrastructure and learning Resources. | College Development Committee (CDC) had completed Repairs and maintenance work of the following for the Academic Year 2022-23: a) Class Rooms b) College Building c) Library d) Front Office & Lab e) Printers and Photo Copier Machine f) Electrical Lights and Appliances g) Water and Washrooms Facilitates h) Sports Ground |




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**Criteria -6.5.2 Quality Assurance****Initiatives of the Institution****IQAC Meeting****Action Taken Report for IQAC 2023-24**

| Sr. No. | Recommendation given by IQAC | Action Taken for Implementation & Outcome |
|---------|---|---|
| 1 | To go for Assessment and Accreditation by NAAC | Management, staff, student, every stakeholder agreed to go for Assessment & Accreditation of NAAC |
| 2 | Preparation for IIQA: Documents for IIQA to be prepared and proceed | NAAC preparation core committee formed of 1 management person, 2 teachers & 1 admin person to lead the process & documentation |
| 3 | Up gradation of Laboratory PCs & ICT facilities | IIQA took lead and all PCs and ICT facilities started to upgrade configuration wise, Internet with speed |
| 4 | Solar system as alternative source of energy | Management working on it to enhance the capacity of solar system & alternative energy generation. |
| 5 | Incubation - Innovation Centre | Launched with an intention to facilitate students to undertake Research, involves access to Library Facilities, E library facilities; Research fund, Research Paper publication and more. |
| 6 | To hold Research Conference & present, published Research Papers | National level Research Conference to be hosted and research papers shall be published in a journal. |
| 7 | To work on community work; Extension activities | IQAC accelerated the NSS and DLLE activities and motivated students to do the social activities in sustainable manner |
| 8 | Alumni Association | Alumni meet conducted in March 2023 for Ex-students. |




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Criteria -6.5.2 Quality Assurance

Initiatives of the Institution

AAA - Academic & Administrative Audit Report

AAA is carried out by AAA Committee:


1. Mr. Sanjay Chikale Management Representative
2. Dr. Wani M.N. Principal of this College
3. Dr. Sharad Phulari, Ex. Principal, Thakur Shyamnarayan Degree College, Kandivali - Mumbai

Date 8 March 2023 Time

4:00 pm to 5:00 pm

| Schedule | | | |
|--|---|--|--|
| Event | Time | Findings | Suggestions |
| Office - Administration Audit, Finance Audit | 4:00 pm to 4:30 pm Report & discussion 4:30 pm to 5:00 pm | 1. Office staff is efficient. 2. Office record is up to mark. 3. University correspondence proper & in time. | 1. Work on student scholarships 2. Work on student manifesto. |
| Academic facilities audit | 5:00 pm to 5:30 pm | 1. Library is up to mark. | 1. Library automation is to gear up. |
| library, laboratory | Report & Discussion 5:30 pm to 6:00 pm | 2. Laboratory is up to mark. | 2. Upgradation of PCs. |
| Infrastructure Audit | 6:00 pm to 6:30 pm Report & discussion 6:30 pm to 7:00 pm | 1. Class rooms with ICT 2. Girl common room is working. 3. Infrastructure is well maintained | 1. ATK 2 is to upgrade. 2. Washrooms to be clean & hygienic |




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Criteria -6.5.2 Quality Assurance

Initiatives of the Institution

| | | | |
|---|--|---|--|
| Academic audit Teaching Learning process audit | 7:00 pm to 7:30 pm Report & discussion 7:30 pm to 8:00 pm | 1. Teachers are efficient 2. Curricular delivery is up to mark. 3. Students are attentive. | 1. Electricity back up 2. Student attendance to increase. |
| IQAC Audit | 8:00 pm to 8:30 pm Report & Accreditation Discussion 8:30 pm to 9:00 pm | 1. Progressive IQAC 2. Research & Innovation is initiated. 3. Holistic development of students is going on by IQAC initiatives. | To prepare IIQA, SSR and undergo Assessment & Accreditation |
| We the AAA committee on 8th March 2023 visited to college and carried out AAA. The above mentioned remarks & suggestions are given as per our best knowledge. | | | |




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| Sr. No | Name | Designation | Signature |
|--------|--------------------|--|---|
| 1 | Mr. Sanjay Chikale | Management Representative |  |
| 2 | Dr. Wani M.N. | Principal of College |  |
| 3 | Dr. Sharad Phulari | Principal of College Principal, Thakur Shyamnarayan Degree College |  |




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Criteria -6.5.2 Quality Assurance

Initiatives of the Institution

AAA-academic & Administrative Audit Report

AAA follow up and Action Taken Report

| | |
|--------------------|--|
| Meeting Held on | 8th March 2023 |
| Time | 4:00 pm to 5:00 pm |
| Members of meeting | 1. Sanjay Chikale Management Representative 2. Dr. Wani M.N.Principal of College 3. Dr. Sharad Phulari, Principal, Thakur Shyamnarayan Degree College, Kandivali - Mumbai. |




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| Suggestions of the AAA Meeting | | |
|--------------------------------|---|---|
| Sr No | Departments | Suggestions |
| 1 | Office - Administration Audit, Finance Audit | 1. Work on student scholarships 2. Work on student manifesto. |
| 2 | Academic facilities audit library, laboratory | 1. Library automation is to gear up. 2. Upgradation of PCs. |
| 3 | Infrastructure Audit | 1. Gymkhana is to upgrade. 2. Washrooms to be clean & hygienic |
| 4 | Academic audit Teaching Learning process audit | 1. Electricity back up 2. Student attendance to increase. |
| 5 | IQAC Audit | 1. To prepare IIQA, SSR and undergo Assessment & Accreditation |




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Criteria -6.5.2 Quality Assurance

Initiatives of the Institution

| Suggestions of the AAA Meeting | | |
|--------------------------------|---|--|
| Sr No | Departments | Suggestions |
| 1 | Office Administration Audit, Finance Audit | 1. College focused on student scholarship. Workshop arranged for non-teaching staff. 2. Student's Manifesto prepared. |
| 2 | Academic facilities audit library, laboratory | 1. Library fully automated with software 2. PCs upgraded with hardware and software. |
| 3 | Infrastructure Audit | 1. ATK2 Upgradation is in process. 2. Focused on health & hygiene at washrooms by concern staff |
| 4 | Academic audit Teaching Learning process audit | 1. Solar backup maintained with inverters. 2. Students motivated for attendance (working students). |
| 5 | IQAC Audit | 1. IQAC started to head IIQA, SSR and NAAC online process in accelerated action mode. |

**Criteria – 6.5.2 Quality Assurance****Initiatives of the Institution****3) Collaborative Quality Initiatives with other Institution(s)**

| Sr.no | Collaborative Quality Initiatives with Institutes | MOU Details | Functional Initiatives in between this Institution and Other | Type of MOU Institution/ NGO/ Employer |
|-------|--|-----------------------|---|--|
| 1 | Shri L.P.Raval College | 15.05.2021-14.05.2026 | Programme on Career Counselling. Session on Communication skills | Institution |
| 2 | Nirmala College of Commerce | 01.08.2019-31.03.2024 | Session & Workshop On Entrepreneurship, Research Methodology, Life skills, Communication Skills | Institution |
| 3 | Shri L.P.Raval B.Ed College | 01.04.2021-31.03.2026 | Webinar on Career Counselling | Institution |
| 4 | College of Arts, Science & Commerce | 03.08.2021-02.08.2026 | Programme on Career Counselling | Institution |
| 5 | Agnel School of Law | 01.04.2021-31.03.2026 | Programme on Career Counselling | Institution |
| 6 | Ramanath Payyade College of Hospitality Managemnt Studies. | 15.04.2021-14.04.2026 | Programme on Entrepreneurship | Institution |
| 7 | The Byramjee Jeejeebhoy college of Commerce | 01.04.2020-01.01.2025 | Seminar on Research methodology & Life Skills | Institution |
| 8 | Jai Bharat college of Commerce | 01.04.2021-31.03.2026 | Seminar on Life skills | Institution |



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| | | | | |
|----|--|-----------------------|--|-------------|
| 9 | Ayurveda Mahavidyalay & Seth R.V Ayurved hospital | 15.11.2019-14.11.2024 | Programme on Career Counselling | Institution |
| 10 | Shri G.P.M. Degree College of Science & Commerce | 04.07.2019-03.07.2024 | Programme on Entrepreneurship | Institution |
| 11 | Anandibai Damodar Kale Degree College of Arts & Commerce | 08.07.2019-07.07.2024 | Programme on Career Counselling | Institution |
| 12 | Uttar Bharatiya Sangh's Education | 15.7.2019-14-07-24 | Workshop & Seminar on Research methodology, soft skills, communication skills & career Counselling | Institution |
| 13 | Thakur Shyamnarayan Degree College | 01.10.2021-30.09.2026 | Programme on Career Counselling. Seminar on Communication skills & soft skills | Institution |
| 14 | LN College | 01.06.2019-31.05.2024 | Seminar & workshops on Research methodology, Entrepreneurship, Communication skills. Programme on Career counselling | Institution |
| 15 | Anjuman –I- Islam institute | 02.08.2021-31.03.2026 | Seminar on life skills | Institution |
| 16 | Career Manager | 18.08.2022-17.08.2025 | Workshop & Seminar on Life skills & Soft skills | NGO |
| 17 | Jaihind Janjagruti Pratisthan | 02.01.2020-01.01.2025 | Workshop & Seminar on Soft skills | NGO |

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| | | | | |
|----|--|-----------------------|---|------------|
| 18 | Bharatiya Jain Sanghatan | 15.10.2022-14.10.2025 | Workshop & Seminar on Life skills & Soft skills | NGO |
| 19 | R.S. Chhabra & Co. | 25.02.2020-24.02.2025 | Professional Development Programme | Industries |
| 20 | Finnoptive Outsource And Marketing Private Ltd. | 02.03.2020-28.02.2025 | Professional Development Programme | Industries |
| 21 | Krishjay Information Technology (Jetking-Borivali) | 15.06.2019-14.06.2024 | Professional Development Programme | Industries |
| 22 | Kamdar Box Industries | 02.03.2019-01.03.2024 | Professional Development Programme | Industries |
| 23 | Swami Shri Hari Developers | 01.07.2019-29.06.2024 | Professional Development Programme | Industries |
| 24 | Fly high Aviation Academy | 01.11.2019-31.10.2024 | Professional Development Programme | Industries |
| 25 | Ashit Packaging Pvt. Ltd | 01.06.2021-30.05.2026 | Professional Development Programme | Industries |
| 26 | Ashish Edutour | 01.04.2020-31.03.2025 | Professional Development Programme | Industries |
| 27 | N Kumar Associates International | 01.02.2020-31.01.2025 | Professional Development Programme | Industries |
| 28 | Global Humane Organization | 01.08.2019-31.07.2024 | Professional Development Programme | Industries |

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Photos of MOU's



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Ref. No: MoU/36/2022-23

Date: 05/07/2022

MEMORANDUM OF UNDERSTANDING

The Principal
Lokvikas Samajik Sanstha's
M.M.Jagtap College of Arts, Science and
Commerce Mahad-Raigad
M.N.P School No 05 nearby SBI Navenagar

BETWEEN

S

The Principal
The Byramjee jeejeebhoy College
of Commerce 33,Korve Marg :
Apposite to Charni Road Station
Kranti Nagar:Mangal Wadi
Girgaon- Mumbai-400004
Maharashtra

MOU is 1) No Legal Binding on either side
2) No Monetary gain /loss/Investment on either
side
3) Any Party may withdraw from MOU with
prior consent /discussion/mutual consideration.

MOU is for-(The parties intend to)

1. To engage students and scholars in industrial Internship Programme.
2. Collaboration-operation and interaction for academic development as per industry.
3. Collaboration-operation and interaction for grooming the students for job ready.
4. Collaboration-operation and interaction for placement of the students in industry.
5. Collaboration-operation and interaction for any related and mutual Activities in college and industries.
6. Period-From 2022-23 to 2024-25



Principal
M.M.Jagtap College of Arts,
Science & Commerce Mahad-
Raigad

Principal
M. M. JAGTAP SENIOR COLLEGE
ARTS, SCIENCE & COMMERCE
MAHAD - RAIGAD.

Principal
The Byramjee jeejeebhoy
College of Commerce
Mumbai-Maharashtra





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Ref. No: MoU/157/2018-19

Date: 12/10/2018

MEMORANDUM OF UNDERSTANDING

Principal
Lokvikas Samajik Sanstha's
M.M.Jagtap College of Arts, Science and
Commerce Mahad-Raigad
M.N.P School No 05 nearby SBI Navenagar

BETWEEN

Principal
Mahendra Pratap Sharda Prasad
Singh College
E Plot No-629/1243; behind
Teacheers colony Bandra (E)
40051: Mumbai-Maharashtra

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2) No Monetary gain /loss/Investment on either side
3) Any Party may withdraw from MOU with prior consent /discussion/mutual consideration.

MOU is for-(The parties intend to)

1. To engage students and scholars in industrial Internship Programme.
2. Collaboration-operation and interaction for academic development as per industry.
3. Collaboration-operation and interaction for grooming the students for job ready.
4. Collaboration-operation and interaction for placement of the students in industry.
5. Collaboration-operation and interaction for any related and mutual Activities in college and industries.
6. Period-From 2018-19 to 2023-24



Principal
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MAHAD-RAIGAD

M.M.Jagtap College of Arts, Science and
Commerce Mahad-Raigad



Principal
Mahendra Pratap Sharda Prasad
Singh College
Mumbai-Maharashtra
Principal
Mahendra Pratap Sharda Prasad Singh College
of Arts, Science & Commerce
Bandra (East), Mumbai - 400 051



Lokvikas Samajik Sanstha's, (Reg.) Mahad

M.M. JAGTAP COLLEGE OF

ARTS, SCIENCE & COMMERCE, MAHAD-RAIGAD

(Affiliated to University of Mumbai)

NGC 2009/152/09 MASHI 4 Date: 11 July 2009 • Email: mmjagtap11@yahoo.com

Founder & Ex. Chairman: Late. Manik Motiram Jagtap(Ex.M.L.A.)

Society Regd.No.Maharashtra/189/2003(Raigad) | Trust Regd.No.Maharashtra F 4523/2003(Raigad)



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Society Regd.No.Maharashtra/189/2003(Raigad) | Trust Regd No.Maharashtra F 4523/2003(Raigad)

Ref. No: MoU/99/2021-22

Date: 06/12/2021

MEMORANDUM OF UNDERSTANDING

The Principal
Lokvikas Samajik Sanstha's
M.M.Jagtap College of Arts, Science and
Commerce Mahad-Raigad
M.N.P School No 05 nearby SBI Navenagar

BETWEEN

The Principal
Shri L.P.Royal College of Education and
Research
Near Mean post office: Near Railway
Station Mira Road (East): Mira-
Bhayandar-401107 Mumbai Maharashtra

MOU is 1) No Legal Binding on either side
2) No Monetary gain /loss/Investment on either side
3) Any Party may withdraw from MOU with prior consent /discussion/mutual consideration.

MOU is for-(The parties intend to)

1. To engage students and scholars in industrial Internship Programme.
2. Collaboration-operation and interaction for academic development as per industry.
3. Collaboration-operation and interaction for grooming the students for job ready.
4. Collaboration-operation and interaction for placement of the students in industry.
5. Collaboration-operation and interaction for any related and mutual Activities in college and industries.
6. Period-From 2021-22 to 2024-25



[Signature]

PRINCIPAL
M. M. JAGTAP SENIOR COLLEGE
ARTS, SCIENCE & COMMERCE
MAHAD - RAIGAD.
Principal
M.M.Jagtap College of Arts,
Science & Commerce Mahad-
Raigad



[Signature]
Principal
Shri L.P.Royal College of
Education and Research

PRINCIPAL
SHRI L. P. RAVAL COLLEGE OF
EDUCATION & RESEARCH
Raval Nagar, Mira Road (E).



Lokvikas Samajik Sanstha's, (Reg.) Mahad

M.M. JAGTAP COLLEGE OF

ARTS, SCIENCE & COMMERCE, MAHAD-RAIGAD

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Society Regd.No.Maharashtra/189/2003(Raigad) | Trust Regd.No.Maharashtra F 4523/2003(Raigad)

Ref. No: MoU/159/2021-22

Date:14/03/2022

MEMORANDUM OF UNDERSTANDING

The Principal
Lokvikas Samajik Sanstha's
M.M.Jagtap College of Arts, Science and
Commerce Mahad-Raigad
M.N.P School No 05 nearby SBI Navenagar

BETWEEN

The Principal
Shri G.P.M Degree College of
Science & Commerce
Rajashri Shahu Maharaj Road,
Telli Galli, Andheri (East)
Mumbai-400069

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6. Period-From 2021-22 to 2024-25



PRINCIPAL
M.M. JAGTAP SENIOR COLLEGE
ARTS, SCIENCE & COMMERCE
MAHAD - RAIGAD.

P Principal
M.M.Jagtap College of Arts,
Science & Commerce Mahad-
Raigad



Principal

Shri G.P.M. Degree College of Sci & Comm.
Rajashri Shahu Maharaj Road,
Telli Galli, Andheri (E), Mumbai-400 069

Principal
Shri G.P.M Degree College of
Science & Commerce Rajashri
Shahu Maharaj Road,Telli Galli
Andheri (East) Mumbai-40069

Lokvikas Samajik Sanstha's, (Reg.) Mahad



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Society Regd.No.Maharashtra/189/2003(Raigad) | Trust Regd.No.Maharashtra F 4523/2003(Raigad)

Ref. No: MoU/024/2022-23

Date: 01/07/2022

MEMORANDUM OF UNDERSTANDING

The Principal

Lokvikas Samajik Sanstha's

M.M.Jagtap College of Arts, Science and
Commerce Mahad-Raigad
M.N.P School No 05 nearby SBI Navenagar

BETWEEN

S

The Principal

Shri G.P.M. Degree College
M.G Road
Vile Parle (East)
Mumbai- Maharashtra

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Principal
M.M.Jagtap College of Arts,
Science & Commerce Mahad-
Raigad



Principal
Shri G.P.M. Degree College
M.G.Road
Mumbai- Maharashtra



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Society Regd.No.Maharashtra/189/2003(Raigad) | Trust Regd.No.Maharashtra F 4523/2003(Raigad)

Criteria – 6.5.2 Quality Assurance

Initiatives of the Institution

5. Any other Quality Audit

Index of Quality Audit

A. ISO Certification

B. Green Audit

C. Energy Audit

D. Waste Management Certificate

E. Clean and Green Campus Award

F. Environment Audit



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Society Regd.No.Maharashtra/189/2003(Raigad) | Trust Regd.No.Maharashtra F 4523/2003(Raigad)

A - ISO Certification



Certificate of Registration

This is to certify that

**LOKVIKAS SAMAJIK SANSTHA'S
M M JAGTAP COLLEGE OF ARTS, SCIENCE &
COMMERCE**

NAVENAGAR, MAHAD, DIST. RAIGAD – 401302, MAHARASHTRA, INDIA.

has been independently assessed by QRO
and is compliant with the requirement of:

ISO 9001:2015

Quality Management System

For the following scope of activities:

**IMPARTING UNDERGRADUATE PROGRAMMES IN ARTS, SCIENCE &
COMMERCE AS PER CURRICULUM SET BY UNIVERSITY OF MUMBAI/
UNIVERSITY GRANT COMMISSION.**

Date of Certification: 15th March 2023

2nd Surveillance Audit Due: 14th March 2025

1st Surveillance Audit Due: 14th March 2024

Certificate Expiry: 14th March 2026

Certificate Number: 305023041545Q



Chunankh...
Head of Certification

Validity of this certificate is subject to annual surveillance audits to be done successfully on or before 365 days from date of the audit.

(In case surveillance audit is not allowed to be conducted: this certificate shall be suspended / withdrawn).

The Validity of this certificate can be verified at www.qrocert.org

This certificate of registration remains the property of QRO Certification LLP, and shall be returned immediately upon request.

India Office : QRO Certification LLP

142, IInd Floor, Avtar Enclave, Near Paschim Vihar West Metro Station, Delhi-110063, (INDIA)

Website : www.qrocert.org, E-mail : info@qrocert.org



Lokvikas Samajik Sanstha's, (Reg.) Mahad

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B - Green Audit



Consultancy & Services
qualitycare.in@gmail.com

Cert. No.: QC/GAC/22-23/062

Green Audit Certificate

This is to certify that

Lokvikas Samajik Sanstha's
M M Jagtap College of Arts, Science & Commerce
Navenagar, Mahad, Dist. Raigad – 401302, Maharashtra, India.

has successfully undergone the "Green Audit" during the period of Feb to April 2023 under our supervision and the efforts taken by the management and the faculty towards the green campus are highly appreciable.

Certificate issued on : 10-April-2023



Sanjay Kulkarni

Project Head & QEHS Auditor
QUALITY CARE ALLIANCE
QUALITY | ENVIRONMENT | SAFETY | ENERGY CONSULTANTS

An Environment and Energy Consultancy developing healthy and sustainable Environment

Lokvikas Samajik Sanstha's, (Reg.) Mahad



M.M. JAGTAP COLLEGE OF

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(Affiliated to University of Mumbai)

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Society Regd.No.Maharashtra/189/2003(Raigad) | Trust Regd.No.Maharashtra F 4523/2003(Raigad)

C - Energy Audit



Consultancy & Services
qualitycare.in@gmail.com

Cert. No.: QC/EAC/22-23/062

Energy Audit Certificate

This is to certify that

Lokvikas Samajik Sanstha's

M M Jagtap College of Arts, Science & Commerce

Navenagar, Mahad, Dist. Raigad – 401302, Maharashtra, India.

has successfully undergone the "Energy Audit" during the period of Feb to April 2023 under our supervision and the efforts taken by the management and the faculty towards the Energy Management and conservation are highly appreciable.

Certificate issued on : 10-April-2023



Sanjay Kulkarni

Project Head & QEHS Auditor

QUALITY CARE ALLIANCE

QUALITY | ENVIRONMENT | SAFETY | ENERGY CONSULTANTS

An Environment and Energy Consultancy developing healthy and sustainable Environment



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Society Regd.No.Maharashtra/189/2003(Raigad) | Trust Regd.No.Maharashtra F 4523/2003(Raigad)

D - Waste Management Certificate



Recycling & Disposal of Waste



Certificate of Waste Management

ISO 9001(QMS) & ISO 14001(EMS) Certified.

Cert. No.: QC/WMC/22-23/062

Date: 15-4-2023

This is to certify that

Lokvikas Samajik Sanstha's
M M Jagtap College of Arts, Science & Commerce
Navenagar, Mahad, Dist. Raigad – 401302, Maharashtra, India.

has successfully undergone the "Waste Management Audit" during the period of Feb to April 2023 under our supervision and the efforts taken by the management and the faculty towards the green campus initiatives.

We appreciate your effort in contributing to a green Environment

Green Regards,



QEHS Consultant
QUALITY CARE ALLIANCE
QUALITY | ENVIRONMENT | SAFETY | ENERGY CONSULTANTS
MUMBAI | PUNE | KOLHAPUR | NASHIK | NAGPUR | AMARAVATI



AUTHORISED SIGNATORY
Quality Auditor & Consultant
qualitycare.in@gmail.com | QEHS

Lokvikas Samajik Sanstha's, (Reg.) Mahad



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Society Regd.No.Maharashtra/189/2003(Raigad) | Trust Regd.No.Maharashtra F 4523/2003(Raigad)

E – Clean and Green Campus Award

GREEN CAMPUS AWARD

Consultancy & Services *Cert. No.: QC/AW/22-23/062*

Clean & Green Campus Award

This is to certify that

Lokvikas Samajik Sanstha's
M M Jagtap College of Arts, Science & Commerce
Navenagar, Mahad, Dist. Raigad – 401302, Maharashtra, India.

has been honoured with "Best Green Campus Award" for maintaining the Campus greenish and offering an Eco-Friendly environment to the stakeholders, The organisation imparts the thrust of enovating new ideas to accomplish Eco-Friendly environment in the Campus. The Organisation underwent 'Green Audit, Environment Audit and Energy Audit' on 10- April- 2023.

This Certificate is Valid till : 15-July-2024

Sanjay Kulkarni

Project Head & Green Building Consultants
QUALITY CARE ALLIANCE
www.qualitycare.net.in | qualitycare.in@gmail.com

ISO RECYCLE

An Environment and Energy Consultancy developing healthy and sustainable Environment



Lokvikas Samajik Sanstha's, (Reg.) Mahad

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F - Environment Audit



Consultancy & Services
qualitycare.in@gmail.com

Cert. No.: QC/EVA/22-23/062

Environment Audit Certificate

This is to certify that

Lokvikas Samajik Sanstha's

M M Jagtap College of Arts, Science & Commerce

Navenagar, Mahad, Dist. Raigad – 401302, Maharashtra, India.

has successfully undergone the "Environment Audit" during the period of
Feb to April 2023 under our supervision and the efforts taken by the
management and the faculty towards the Eco-friendly campus
are highly appreciable.

Certificate issued on : 10 April 2023



Project Head & QEHS Auditor
QUALITY CARE ALLIANCE
QUALITY | ENVIRONMENT | SAFETY | ENERGY CONSULTANTS

An Environment and Energy Consultancy developing healthy and sustainable Environment